## Here is how you register:

## Step 1 - Follow this link:

https://gw.itsportsnet.com/memberArea.php?scriptName=MEMBERLOCK ERHOME&leagueID=14009

## Step 2

## If you are a returning member:

Enter your email and password

## If you are a new player:

 Register your profile by clicking on the "Sign Up" link in the "Member Login" section.

Remember to select TMRRFC

Remember your password

Once your profile is set-up, you will be directed to the registration page

## Step 3

On the registration page: Select Registration Type: TMR RFC Adult Registration 2014 (or TMR RFC Youth (Under 18) if you are a junior)

# Step 4

Edit your profile, as necessary. For returning members, your information from last year should still be there.

## Step 5

If you are a new member, upload a photo (your face must appear clearly. No sunglasses or hats. You're allowed to smile, not like in a passport picture). If you are a returning member, no need to upload a photo.

#### Step 6

Click UPDATE. This will bring you back to the profile page.

## Step 7

Click REGISTER MEMBER.

#### Step 8

Read the standard Rugby Canada waiver and click I ACCEPT.

## Step 9

Review Member information. Add CITIZENSHIP and MEDICARE #. Click SAVE AND CONTINUE

## Step 10

Select FEE TYPE: select one of the following (the number appearing between brackets are the club dues. Rugby Quebec and Rugby Canada dues are calculated separately):

- Coach (If you are also a player, use this zero-rated category for this additional role)
- Senior Men(Women) : This applies to most players
- Senior Men(Women) (Student): For senior players under the age of
  25 currently attending university/CEGEP full time
- Social Member Non-Playing
- Visiting Player Male (Female) (will play for 2 weeks or less)

#### Step 11

Select your role. You can only select one Role at a time from the dropdown menu but you can do this selection several times – for example if you are both a player and a referee. Make sure that the fees in your shopping cart are accurate

## Step 12

REGISTRATION TYPE: Yearly (for most) VISITING (if you intend to play 2 games or less)

# Step 13

SELECTION LANGUAGE: (this will be used for Rugby Canada's New National Rugby Magazine)

# <u>Step 14</u>

ADD TO CART. Check to make the amounts are accurate.

# **Step 15**

**REVIEW & SIGN WAIVER** 

# Step 16

CHECK OUT & PAYMENT WITH CREDIT CARD. A receipt will be emailed to you. Keep the receipt as proof of registration.